

# SYED MUHAMMAD TAHSIN RAZA

Phone: +971-547082470 | Email: Tahsinraza24@outlook.com | Location: Sharjah, United Arab Emirates

Dedicated and highly experienced professional with 23 years of expertise in administration, security setup management, quality assurance, and aerospace ground equipment. Proven ability to oversee and improve operational efficiency, manage large teams, and ensure the highest standards of security and safety. Adept at developing and implementing policies, conducting risk assessments, and maintaining secure environments.

## WORK EXPERIENCE

### Pakistan Air Force | Pakistan

*Role: Inspection, Maintenance, and Repair Specialist*

- **Administrative & Security Setup Management:**
  - Managed administrative functions and security protocols.
  - Conducted risk assessments and implemented security measures.
  - Supervised office operations and file management.
- **Technical Maintenance:**
  - Inspected, maintained, and repaired all types of vehicles.
  - Performed diagnostic tests and overhauled engines.
  - Ensured daily inspection and routine maintenance of equipment.
  - Identified and repaired faults in engines, transmissions, brakes, and hydraulic systems.
- **Quality Assurance:**
  - Conducted quality assurance evaluations.
  - Maintained tools and warehouse inventory.

---

## EDUCATION

- Diploma of Associate Engineering (Mechanical)
- Matriculation (Science)

## HIGHLIGHTED SKILLS

- **Administration & Security Management:**
  - Extensive experience in overseeing security setup and administrative functions.
  - Proficient in risk assessment and management.
  - Development and implementation of security policies and procedures.
  - Effective management of staff, ensuring compliance with safety regulations.
- **Technical Expertise:**
  - Skilled in inspection, maintenance, troubleshooting, and repair of various vehicles and equipment.
  - Proficient in using diagnostic tools and testers.
  - Overhauling engines and equipment to extend life and performance.

**Quality Assurance:**

- Conducting quality assurance evaluations to ensure operational standards.
- Implementing best practices in maintenance and safety.

**Team Leadership:**

- Supervising and training staff in maintenance and safety procedures.
  - Conducting meetings, seminars, and workshops to enhance team performance
  - Proactive and technically skilled in diagnosing faults.
  - Strong ability to work as a team player and lead teams.
  - Excellent communication and verbal skills.
  - Hardworking and adept at handling challenges.
  - Supervision of staff and conducting training sessions.
  - Efficient in maintaining archives and managing inventory.
- 

**CERTIFICATIONS**

- DAE - Mechanical (2001-2003)
- Ziggler Crash Fire Tender Maintenance Course PAF (March 01, 2022)
- QA Course for Supervisors PAF (December 11, 2021)
- JCO Trade Portion Course PAF (February 04, 2021)
- JCO Military Leadership & Command Course PAF (October 20, 2020)
- Fire Prevention & Safety Course PAF (August 11, 2017)
- Operation & Maintenance of AG Equipment PAF (June 12, 2015)
- Millat Generator course PAF (September 06, 2013)
- Gas Turbine Introduction & Operation Course PAF (March 29, 2013)
- F-16 Aircraft AGES "I" level maintenance PAF (December 30, 2011)
- Crotale 3rd level maintenance course on Hydraulic Test Bench PAF (November 12, 2006)
- F-16 Aircraft munition maintenance I level PAF (June 30, 2007)
- Man Truck & Hydraulic System Familiarization Course PAF (December 01, 2007)
- Maintenance Training on AG Equipment PAF (August 15, 2009)
- Crotale 2nd level maintenance and Hydraulic System power pack & Generator PAF (April 24, 2004)

**PERSONAL INFO**

- Religion: Islam
- Marital Status: Married
- Nationality: Pakistani